

YIHS Admissions Procedures

1. Scope of Policy

- a. All persons having applied before July 1, 2014 are not subject to these procedures.
- b. All persons having applied after July 1, 2014 are subject to these procedures.

2. Enrollment Caps

- a. Each grade level shall have no more than 18 enrolled students.
- b. The school as a whole shall have no more than 72 enrolled students.
- c. Part-time students and students on exchange shall not count toward enrollment totals for the purposes of this policy.

3. Boarding Students

- a. The application deadline for boarding students shall be February 15th of the entry year.
- b. 2 places in each class shall be held in reserve for boarding students, one each of whom shall be an international student, until April 15th of the entry year.

4. Schedules

- a. The deadline for re-enrollment shall be February 14th of the entry year.
- b. Re-enrolled students shall have priority over all other applicants in regard to admission.
- c. After March 15th of the entry year, this priority shall expire and currently enrolled students who have not re-enrolled shall be placed in the general applicant pool subject to the same rules regarding new applicants.
- d. The application deadline for newly applying day students shall be March 15th.
- e. Applicants applying after March 15th and currently enrolled students who have not re-enrolled will be placed on a waiting list.
- f. The first round of admissions decisions will be announced on May 1st of the entry year.
- g. After May 1st places will be filled from the waiting list on a first-come, first-serve basis provided the applicant meets the admissions criteria.

5. Administrative requirements of application and re-enrollment

- a. Currently enrolled students shall be considered re-enrolled when they fully complete the re-enrollment application **and** either pay or make arrangements to pay, the re-enrollment fee.
- b. New applicants shall be considered to have applied when they submit a fully complete application **and** pay the application fee in full.

February

1	2	3	4	5	6	7
8	9	10	11	12	13	Re-enrollment Deadline
Boarding Student Deadline	16	17	18	19	20	21
22	23	24	25	26	27	28

March

1	2	3	4	5	6	7
2	3	4	5	6	7	8
9	10	11	12	13	14	Application Deadline, Re- enrollment Priority Expires
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	Boarding Priority Expires	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May

				Admissions Decisions Announced, Rolling Application Deadline begins	2	3
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